|  |  |  |  |
| --- | --- | --- | --- |
| Course title |

|  |  |
| --- | --- |
|

|  |
| --- |
| **Computer Applications**  |

 |

 |
| Semester | Spring semester |
| Faculty / Department | Faculty of Computer Science  |
| Professor |

|  |
| --- |
| Professor Goran Slavković, PhD  |

 |
| ECTS credits | 6 |
| Language of instruction | English |
| Level of study | Bachelor |
| Content | Performance tables:Creating, analysis; detailed and complex reports; editing, functions and analysis tools Database:Creating, reports, functions in surveys, forms and reports; import, export and link data. Presentations:Presentation, design, styles, animationWorking on a computer, practising elements provided by theoretical work. |
| Learning outcomes | At the end of the course it is expected that a successful student learns to competently and effectively use the remaining (after the first course) - spreadsheets, databases and presentations - standard computer applications in normal environments. |
| Length | One semester. |
| General information | The course is a continuation of the course Introduction to computer applications, with remaining modules of standard ECDL courses: spreadsheets, databases and presentations. |
| Restrictions to mobile students and availability before the signature of the learning agreement | There is no any restrictions. |